

LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
REGULAR MEETING

TUESDAY, 7:00 P.M.

APRIL 16, 2013

MINUTES OF THE LICKING HEIGHTS LOCAL BOARD OF EDUCATION REGULAR  
MEETING HELD APRIL 16, 2013.

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on April 16, 2013 at 7:00 p.m. at Licking Heights High School, 4000 Mink Street, Pataskala with Mr. Mark Loth, President, presiding.

Mr. Loth asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mr. Mark Loth, Mrs. Nicole Roth, Mr. Matt Satterwhite and Mr. Richard Wand. Student Representatives John Kenney, Jeanine Lambert and Ifrah Said were absent. Mallory Masoni was present.

The proceedings of this meeting have been recorded.

The President presented the agenda and asked if there were any additions or deletions. There were no changes.

**Resolution #04-13-052. ADOPTION OF THE AGENDA**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education adopts the agenda.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

The President asked if there were any prepared remarks by the public. The following gave prepared remark:

1. Mary E. Brewer – Budgeting of school monies

Student Representative Report –

- Sophomores took OGT before spring break
- Softball 7-2
- Baseball 6-2
- Boys Track won LH Invitational
- Girls Track finished second at LH Invitational
- Early College High School program helping students apply for class at COTC
- Students volunteering for levy campaign – Hope it passes
- Senior breakfast and practice for commencement is May 28, 2013

Presentations:

- A. Introductions: New School Resource Officers – Dr. Wagner
- B. Budget Update: Impact if Levy Passes vs. Fails – Dr. Wagner
- C. Guidance Program Update – Guidance Counselors
- D. Green Initiative – Licking Heights Central Middle School Students
- E. Book Order – Mr. Ty Olverson
- F. Principal Search Process: South Elementary and Licking Heights High School – Dr. Wagner

Discussion - Board Committees

- Policy –
  - General structure of district reviewed – Being presented at tonight’s meeting
  - Reviewing student policies next
- Technology -
  - Video surveillance discussed
  - Door intercom systems being considered
  - Looking at potential cost savings (i.e. cell phones, etc.)
  - New website reviewed

Treasurer’s Report –

- Local Government Innovation Fund Grant update
- HB59 Overview/Budget update
- OASBO Annual Workshop April 24 - 26
- Moody’s Rating call update

**Resolution #04-13-053. CONSENT AGENDA**

Superintendent recommends, Mr. Loth moves and Mr. Wand seconds that the Board of Education approve the consent agenda – Item A. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Resignations

- A. Kim Bratz, Library Aide, effective March 29, 2013.
- B. Tom Shook, Band Director, LH High, effective May 31, 2013, for retirement purposes.

- C. Sharon Alexander, Teacher, LH West, effective May 31, 2013, for retirement purposes.
- D. Tom Beck, Teacher, LH High, effective May 31, 2013, for retirement purposes.
- E. Ken Storey, Bus Driver, Transportation, effective April 11, 2013.

2. Employment, Classified, 2013

- A. Tina Dennis, Bus Driver, Transportation, 4.25 hours/189/Level 0 at a salary of \$13.06/hr; one (1) year contract effective March 18, 2013. (Replacing Josh Hard)
- B. Jeanna Black, Bus Driver, Transportation, 4 hours/189/Level 0 at a salary of \$13.06/hr; one (1) year contract effective April 1, 2013. (Replacing Thomas Hughes)
- C. Kim Bratz, Health Aide, LH North, 6.5 hours/189/Level 3 at a salary of \$13.32/hr; currently on a (2) year contract. Her effective date for this position is April 1, 2013. (Replacing Sally Rudduck)
- D. Doug Peters, Custodian, Building & Grounds, 5 hours/189/Level 3 at a salary of \$13.32/hr; currently on a continuing contract. His effective date for this position is March 4, 2013. (Replacing Carey O'Neill who transferred to the high school)

3. Unpaid Leave of Absence(s):

- A. Rachel Steele, Teacher, LH Central, unpaid leave of absence for the 2013/2014 school year.

4. Employment – Non-Renewals, Certified 2013

<u>Name</u>	<u>School</u>	<u>2012/13 Assignment</u>
Tyler Hennen	LH High	Long Term Substitute
Jill McInerney	LH Central	Long Term Substitute

5. Employment – Substitutes, 2012/2013

A.	William Clark	Custodian	Step 0	\$12.19 per hour
B.	Joseph Mudd	Custodian	Step 0	\$12.19 per hour
C.	Toni Waldron	Secretary	Step 0	\$12.19 per hour
D.	Tuesday Stout	Bus Driver	Step 0	\$13.06 per hour
E.	Gregory Neighbarger	Bus Driver	Step 0	\$13.06 per hour
F.	Kelli Small	Secretary	Step 0	\$12.19 per hour
G.	Kim Conley	Custodian	Step 0	\$12.19 per hour
H.	Andre Walker	Custodian	Step 0	\$12.19 per hour

6. Employment, Home Instruction Tutor, for a student who is unable to attend school, effective April 13, 2013 through May 30, 2013.
- A. Karen Kruegar 5 hours per week, \$25.00 per hour plus mileage at the prevailing IRS rate.

7. Employment 2012/2013, Supplemental, Non-Renewal

Krista Ackerknecht	Building Level Technology Coordinator
Krista Ackerknecht	Grade Level Chair (5 <sup>th</sup> )
Krista Ackerknecht	5 <sup>th</sup> Grade Camp Coordinator .5
Sean Alton	Boys Basketball MS
Katelyn Baker	Saturday School Mentor
AJ Barnes	Baseball Assistant
Darcy Baxter	Soccer Assistant – Boys
Tracy Bennett	Football Assistant HS
Tracy Bennett	Softball Assistant
Richard Bernard	Science Department Head .5
Janet Betz	Newspaper Advisor
Janet Betz	Saturday School Mentor
Kacy Blankenship	Cheerleader Advisor Winter – MS
Jeff Boyer	Baseball Head
Jeff Boyer	Football Assistant HS
Jeff Boyer	Student Council HS
Tiffany Brehm	Volleyball Assistant Freshman HS
Scott Brewer	Football MS
Ashley Bush	Volleyball Assistant HS
Ryan Callihan	Basketball Assistant Boys
Jessica Cermak	Grade Level Chair Kindergarten
Nathan Clark	Basketball Head – Boys
Dawne Conger	Grade Level Chair (3 <sup>rd</sup> )
Debbie Costa	Music/Play Director
Debbie Costa	Marching Band Assistant
Debbie Costa	Choir Director
Tina Cox	Volleyball MS
PJ Deas	Track Assistant
Rachel Dobney	Grade Level Chair (8 <sup>th</sup> )
Rachel Dobney	Saturday School Mentor
Amber Dorsey	Yearbook MS
Amber Dorsey	8 <sup>th</sup> Grade Field Trip
Brian Dorsten	Basketball Boys MS
Erica Dumm	Saturday School Mentor
Matt Faska	Golf Assistant
Matt Faska	Basketball Assistant – Boys HS Freshman
Jessica Fischer	Cheerleading HS Fall .5
Jessica Fischer	Cheerleading Assistant Fall
Danielle Fleming	Basketball Girls MS
Kathy Gamerstfelder	Department Head Math
Karmey Geiser	Volleyball MS
Dwayne Gosa	Track – Girls MS

Zach Grubb	Soccer Head – Boys
Zach Grubb	Track Head – Girls
Josh Hahn	Basketball Assistant – Girls Freshman
Tyler Hennen	Baseball MS
Rob Holskey	Football MS
Charles Howard	5 <sup>th</sup> Grade Camp Coordinator .5
Elizabeth Hughes	Student Council MS
Mary Jo Jones	Yearbook HS
Monica Jordan	Grade Level Chair (4 <sup>th</sup> )
Lauren Katzman	Student Council HS
Kelly Leland	Football Assistant HS
Suzanne Ketcham	Cross Country Head .5
Matthew Laret	Saturday School Mentor
Michelle Lisy	Soccer Head –Girls
David Locker	Football Assistant HS
Brittany Loparich	Saturday School Mentor
Lori Maciejewski	Grade Level Chair (2 <sup>nd</sup> )
Cheryl Martin	Quiz Bowl
Emily Martin	Elementary Music Accompanist
April Massie	Elementary Choir Director
Erica McDaniel	Grade Level Chair (7 <sup>th</sup> )
Erica McDaniel	Cheerleading Advisor Fall MS
Erica McDaniel	Saturday School Mentor
Steve McMahan	Cross Country Head .5
Lynette Miller	Saturday School Mentor
Amanda Mosely	Volleyball Head
Amanda Mosely	Department Head ECHS
Ryan Munday	Wrestling Assistant HS
Lauren Noble	Saturday School Mentor
Tim O’Cain	Track Head Boys
Iva O’Ryan	Junior Class Advisor
Coleen Ouellete	Department Head Science .5
Pat Palombaro	Softball Assistant
Megan Parks	Cheerleading MS
BJ Petereit	Softball Assistant .5
BJ Petereit	Wrestling .5
Jason Phillips	Building Level Technology Coordinator
Misti Postle	Cheerleading HS Fall .5
Misti Postle	Cheerleading Assistant Winter
Robert Price	Wrestling MS .5
Robert Price	Softball Assistant .5
Robert Ramsey	Wrestling Head
Robert Ramsey	Softball Head
Craig Righter	Football Assistant HS
Todd Righter	Golf Head
Bill Rockwell	Saturday School Mentor
Courtney Rohr	Grade Level Chair (6 <sup>th</sup> )
Demaris Rosato	Grade Level Chair (1 <sup>st</sup> )
Sharon Ross	National Honor Society
Sharon Ross	Junior Class Advisor

Darlene Schultz	Testing Coordinator
Ashley Tolliver	Soccer Assistant – Girls
Ashley Tolliver	Basketball MS – Girls
Mitch Tom	Saturday School Mentor
Tay Tufts	Basketball Head – Girls
Steve Varricchio	Faculty Manager – Winter
Mike Vyrostek	Department Head Social Studies
Mike Vyrostek	Football Assistant HS
Kelen Waaland	Football Assistant HS
Kim Waaland	Football Assistant HS
Shawn Walter	Saturday School Mentor
Darren Waters	Football Head
Jeremy Weaver	Track Ms – Boys
Heather Wentzel	Marching Band Assistant
Vicki Willett	Building Level Technology Coordinator
Donnie Woolard	Baseball Assistant MS
Paula Workman	Art Club Advisor
Andre Young	Basketball Assistant JV - Girls

**AYES:** Loth, Wand, Bagley, Roth, Satterwhite  
The President declared the motion carried.

**ACTION AGENDA**

A. Treasurer Recommendations

**Resolution #04-13-054.**

Mr. Bagley moves and Mrs. Roth seconds that the Board of Education approves:

- a. Minutes of the March 19, 2013 Regular Meeting
- b. Board reports
- c. Then & Now certificates

**AYES:** Bagley, Roth, Loth, Satterwhite, Wand  
The President declared the motion carried.

**Resolution #04-13-055.**

Mr. Loth moves and Mr. Satterwhite seconds that the Board of Education approves to amend the appropriations for FY13.

**AYES:** Loth, Satterwhite, Bagley, Roth, Wand  
The President declared the motion carried.

B. Superintendent Recommendations:

**Resolution #04-13-056.**

Mrs. Roth moves and Mr. Wand seconds that the Board of Education approves the following donations:

1. Heather Flanagan, donation of \$55.79 to Licking Heights North.
2. Community Crusade for Children's Kiducation Fund, donation of \$225.00 to Licking Heights High School for their computer fund.
3. Aetna Foundation, donation of \$58.76 to LH Central.
4. Pinnacle Sales, Inc., donation of \$200.00 for Mrs. Loparich's room.

**AYES:** Roth, Wand, Bagley, Loth, Satterwhite  
The President declared the motion carried.

**Resolution #04-13-057.**

Mr. Wand moves and Mr. Satterwhite seconds that the Board of Education approves the purchase of textbooks due to student growth and replacements, from Follett Books, for the 2013/2014 school year, at a cost not to exceed \$55,465.80.

Comment: This will be paid with Permanent Improvement (PI) Funds. No general fund monies will be used for this purchase.

**AYES:** Wand, Satterwhite, Bagley, Loth, Roth  
The President declared the motion carried.

**Resolution #04-13-058.**

Mr. Satterwhite moves and Mrs. Roth seconds that the Board of Education approves the following revised Board policies.

0120	School Board Powers and Duties
0124.1	Board Operational Goals
0131	Legislative
0133	Judicial
0140	School Board Elections
0142.2	Conflict of Interest
0145	Filling a Board Vacancy
0147	Compensation
0148.2	Board of Education
0149	Access to Records
0153	Appointees
0155	Committees
0161	Rules of Order
0164	Notice of Meetings
0166	Executive Sessions
0167	Voting
0169.1	Hearing of the Public

0169.1F1      Public Participation Form  
0170            Duties of the Board of Education  
0175            Evaluation of School Board Operational Procedures

**AYES:** Satterwhite, Roth, Bagley, Loth, Wand  
The President declared the motion carried.

**Resolution #04-13-059.**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the following resolution.

RESOLUTION OF NECESSITY TO LEVY A TAX FOR  
THE EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT

WHEREAS, the revenue that will be raised by all tax levies that the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Heights Local School District, Licking and Franklin Counties, Ohio, a majority of the members of the Board concurring, that:

Section 1.      It is necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District (the "Emergency Levy"). The amount of money necessary to raise for that purpose is \$4,400,000 for each calendar year that the millage is in effect. The Emergency Levy shall be in effect for ten years and shall include a levy upon the tax list and duplicate for the current tax year (commencing in 2013, first due in calendar year 2014), if approved by a majority of the electors voting thereon.

Section 2.      The question of levying the Emergency Levy shall be submitted to the electors of the School District at the election currently scheduled for August 6, 2013.

Section 3.      The Treasurer is directed to immediately certify a copy of this Resolution to the Licking County Auditor with instructions to calculate and certify to the Board the annual levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, that will be required to produce the amount of the Emergency Levy set forth in this Resolution throughout the life of the Emergency Levy.

Section 4.      All formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

**Resolution #04-13-060.**

Mr. Wand moves and Mr. Bagley seconds that the Board of Education approves the following resolution.



AUTHORIZING EXECUTION OF RIGHT-OF-WAY  
AGREEMENT WITH CITY OF PATASKALA

WHEREAS, the City of Pataskala has designed and intends to carry out its Summit Road/Licking Heights School District Safe Routes to School project in order to increase the safety and pedestrian access for those students who walk to school;

WHEREAS, the preliminary design for the project requires the City to acquire a right of way for approximately 285 square feet of the Board's property located on the northeast corner of the northernmost exit drive at 6623 Summit Road.

WHEREAS, the preliminary design for the project also requires the City to acquire a right of way for approximately 225 square feet of the Board's property on the northeast corner of the southernmost drive at 6623 Summit Road to accommodate the proposed location and alignment of handicap-accessible curb ramps.

WHEREAS, the City will provide legal descriptions for the applicable property requested and will draft an easement for the property that will be subject to Board approval;

WHEREAS, the Board hereby reserves all other rights to the property for which the right of way will be granted;

BE IT RESOLVED that the Board hereby approves the requested right-of-way agreement for the property described above and outlined in Exhibit A and authorizes the Board President and Treasurer to execute the right-of-way agreement and the necessary easements for conveying and recording said right-of-ways.

**AYES:** Wand, Bagley, Loth, Roth, Satterwhite  
The President declared the motion carried.

**Resolution #04-13-061.**

Mr. Loth moves and Mr. Satterwhite seconds that the Board of Education approves an unpaid leave of absence for Terri Bagley from April 15, 2013 through April 23, 2013.

**AYES:** Loth, Satterwhite, Roth, Wand  
**ABSTAIN:** Bagley  
The President declared the motion carried.

**Resolution #04-13-062.**

Mr. Loth moves and Mr. Wand seconds that the Board of Education non-renew the following supplementals for the 2012-2013 school year.

Cathy Satterwhite	Department Head English
Cathy Satterwhite	Department Head/Mentor AP
Cathy Satterwhite	Senior Class Advisor

**AYES:** Loth, Wand, Bagley, Roth

**ABSTAIN:** Satterwhite

The President declared the motion carried.

**Resolution #04-13-063.**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the contract with CIS Division LLC for the middle school and high school resource officers, from April 30, 2013 through June 30, 2014, at a cost not to exceed, \$78,000.00.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand

The President declared the motion carried.

The President asked if there were any prepared remarks by the public. There were none.

Superintendent Comments:

- A. Race to the Top update
- B. New website up – Starting to see results from Google Analytics – 56,000 viewers since opened on April 1, 2013
- C. Happy belated birthday to Mr. Satterwhite
- D. Preschool – Received license from ODE – Kudos to Mrs. Hohman
- E. Excellent with Distinction banners received
- F. Preschool video – Used as model for teacher training at ODE
- G. Retirements – Will work to replace some; but will wait to see levy results before moving on.
- H. Continuing to prepare for the Ohio Achievement Assessment (OAA's)

Board Comments:

Mr. Wand -

- Appreciate efforts of retirees – Mr. Shook and Mr. Beck
- Cuts are not easy to vote on; but, we are required to balance our budget.
- We believe whole-heartedly in what we are doing in this district. It is a complete and utter team effort to accomplish what we've done.
- Stand Up 4 Cancer 5k Race – April 28<sup>th</sup> at LHHS
- Middle School baseball and softball are doing well.

Mrs. Roth –

- Thanks to Mrs. Schwartz and Mr. White – They will be missed
- Encourages anyone who wants information to contact any board member to discuss the levy.
- NBC4 - Make a Difference Grant – LHHS is one of the three finalists – Winner to be announced May 15, 2013

Mr. Satterwhite –

- Thanks to staff for grants secured.
- Facts are available on website about district.
- Willing to talk to anyone about the facts.

- Thanks to teachers retiring and Mr. White and Mrs. Schwartz.
- We need to become a “destination” district, not “a stepping stone”.

Mr. Bagley –

- Thanks to retiring teachers and Mr. White and Mrs. Schwartz.
- Welcome to the new School Resource Officers.

Mr. Loth –

- Thanks to the retiring teachers.
- Thanks to all staff for dedication to the district.
- Thanks to people working on the May 7, 2013 levy campaign.

**Resolution #04-13-064.**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education enters into Executive Session for the purpose of:

- X The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the board’s attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

TIME: 8:40 p.m.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

All who entered the Executive Session returned to regular session at 9:29 p.m.

**ADJOURNMENT**

**Resolution #04-13-065.**

Mrs. Roth moves and Mr. Bagley seconds to adjourn the Board of Education meeting at 9:30 p.m.

**AYES:** Roth, Bagley, Loth, Satterwhite, Wand  
The President declared the motion carried.

BOARD APPROVED: May 20, 2013