

**Licking Heights Local School District  
BOARD OF EDUCATION MEETING  
April 27, 2011, 7:00 pm  
Licking Heights Central  
Thomas S. Tucker, Ph.D. – Superintendent**

**AGENDA**

1. President calls meeting to order. Time: \_\_\_\_\_

2. President calls on Treasurer to take the roll.

ROLL CALL: Ms. Cochrum\_\_\_Mr. Loth\_\_\_  
Mr. Satterwhite\_\_\_Mr. Seeright\_\_\_Mr. Wand\_\_\_  
Student Representatives: Devin Ortiz\_\_\_Katie Campbell\_\_\_

3. Pledge to flag

4. **Presentation of Agenda**

Additions or Deletions to Agenda

A. \_\_\_\_\_

B. \_\_\_\_\_

5. Adoption of Agenda

\_\_\_\_\_moves and \_\_\_\_\_seconds that the Board of Education adopts the agenda.

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

6. **Presentation of Prepared Remarks by the Public**

\_\_\_\_\_  
\_\_\_\_\_

7. Student Representatives Reports

8. **Presentations** – A. Licking Heights Central Student/School Achievements – Mr. Wilkinson and Mrs. Smith  
B. Healthier U.S. School Challenge - Ginger Parsons

9. Board Committee Reports – Levy Update

10. Treasurer’s Report

11. **Discussion: Staff Reductions – Dr. Thomas Tucker**

## 12. CONSENT AGENDA

Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda – Items 1 and 2. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

### 1. Approve the following Personnel Actions

#### A. Resignations

1. Christy Davis, Guidance Secretary, Licking Heights High School, effective April 8, 2011.
2. Janet Moore, Special Education Aide, Licking Heights High School, effective May 27, 2011.
3. Brenda Carlsen, Kindergarten Teacher, Licking Heights West, effective May 31, 2011 for retirement purposes.
4. Rebecca McGiffin, Library Aide, Licking Heights High School, effective March 25, 2011.
5. Janet LeCompte, Food Service, Licking Heights Central, effective May 27, 2011.
6. Gerald Holton, Special Education Teacher, Licking Heights High School, effective May 27, 2011.
7. Virginia Gardner, Math, Licking Heights High School, effective May 27, 2011.
8. Cary LaCourse, Science, Licking Heights High School, effective May 27, 2011.
9. Mary Hannah Bixler, Kindergarten, Licking Heights West, effective May 27, 2011.

#### B. Unpaid Leave of Absence(s):

1. Tami Hatle, Bus Driver, unpaid leave of absence for medical purposes effective April 4, 2011 through May 27, 2011.
2. Ron Nutter, Custodian, unpaid leave of absence for medical purposes effective March 21, 2011 through April 29, 2011.

#### C. Employment – Supplemental Salaries, 2010/2011 School Year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Jeremy Bailey	Softball Asst.	HS	Volunteer		\$0
Renee Bauer	Softball Varsity Asst.	HS	2	3	\$2,134
Robert O'Hara	Softball Junior Varsity	HS	2	2	\$2,027

D. Employment – Non-Renewal (Certified)

**Vacant Positions per the Collective Bargaining Agreement**

Amrik Brar	Licking Heights High School	Science
Duane Poland	Licking Heights High School	Social Studies

E. Employment – Non-Renewal (Certified: Permanent Substitutes)

The contracts listed below are recommended for non-renewal for the 2011/2012 school year effective May 27, 2011:

David Locker	Licking Heights Central	Permanent Substitute
Trevor Rodenberger	Licking Heights High	Permanent Substitute

F. Employment – Non-Renewal (Certified: Long Term Substitutes)

The contracts listed below are recommended for non-renewal for the 2011/2012 school year effective May 27, 2011:

Barbara Robins	Licking Heights South	Long Term Substitute
Alison Cass	Licking Heights West	Long Term Substitute
Lauren Hitchcock	Licking Heights High	Long Term Substitute
Beth McAber	Licking Heights West	Long Term Substitute
Andrew Williams	Licking Heights High	Long Term Substitute
Brittany Loparich	Licking Heights High	Long Term Substitute
Jeffrey Wilson	Licking Heights North	Long Term Substitute

G. Employment – Certified, 2011 – All have been evaluated by their immediate supervisor, per the negotiated agreement.

1. **One (1) Year Limited Contracts**

Abby Snider	Licking Heights Central	Science/Language Art
Trevor Hanhilammi	Licking Heights High	Math
Michael Knutty	Licking Heights High	SBH/ED
Ryan McClure	Licking Heights High	Intervention
Megan Morey	Licking Heights South	2 <sup>nd</sup> Grade
Kathleen Nehf	Licking Heights West	Title One/Reading
Lindley Stirn	Licking Heights West	1 <sup>st</sup> Grade

2. **Two (2) Year Limited Contracts**

Erica Dumm	Licking Heights Central	ESL
------------	-------------------------	-----

Traci Moore	Licking Heights Central	Special Education
Carla Smith	Licking Heights Central	Social Studies
Morgan Wills	Licking Heights Central	Math
David Baker	Licking Heights High	Art
Adam Brenner	Licking Heights High	English
Troy Sommers	Licking Heights High	ESL
Abigail Hall	Licking Heights North	Guidance Counselor
Marianne Hall	Licking Heights North	5 <sup>th</sup> Grade
Brian Pins	Licking Heights South	Physical Education
Pamela Reamer	Licking Heights South	Art
Lisa Shultz	Licking Heights South	4 <sup>th</sup> Grade
Kristen Blosser	Licking Heights West	Kindergarten

3. **Three (3) Year Limited Contracts**

Matthew Cindia	Licking Heights Central	Science/Reading
Erica McDaniel	Licking Heights Central	Reading
Aimee Wilson	Licking Heights Central	Special Education
Elizabeth DuBois	Licking Heights High	Special Education
Kelsey Bickers	Licking Heights High	English
Dan Carter	Licking Heights High	Spanish
Matthew Laret	Licking Heights High	Science
Michael Vrostek	Licking Heights High	Social Studies
Laura Forgrave	Licking Heights North	4 <sup>th</sup> Grade
Holly Jayes	Licking Heights North	5 <sup>th</sup> Grade
Janice MacDonald	Licking Heights North	Intervention
Sarah Buerkle	Licking Heights South	2 <sup>nd</sup> Grade
Brooke Hoskinson	Licking Heights South	3 <sup>rd</sup> Grade
Diane Stewart	Licking Heights South	Title One/Reading
Beth Wiggins	Licking Heights South	2 <sup>nd</sup> Grade
Angie Boyer	Licking Heights West	1 <sup>st</sup> Grade
Jessica Cermak	Licking Heights West	Kindergarten
Rebecca Feldman	Licking Heights West	Special Education
Emily Martin	Licking Heights West	Music
Diana Mock	Licking Heights West	Kindergarten
Betty David-Ross	Licking Heights West	1 <sup>st</sup> Grade ESL

4. **Continuing Contracts**

Jamie Bowsher	Licking Heights Central	Special Education
Amber Dorsey	Licking Heights Central	Art
Heather Dunn	Licking Heights Central	Social Studies
Delores Huey	Licking Heights Central	Math
Iva O’Ryan	Licking Heights High	ESL
Stephanie Phillips	Licking Heights High	English
Sharon Ross	Licking Heights High	Science
Steve Varricchio	Licking Heights High	Business
Amanda Damratoski	Licking Heights North	5 <sup>th</sup> Grade
Patricia Burkett	Licking Heights North	Intervention
April Morris	Licking Heights North	Music
Tammy Barnett	Licking Heights South	2 <sup>nd</sup> Grade
Jennifer Beaver	Licking Heights South	3 <sup>rd</sup> Grade
Kristin Wedemeyer	Licking Heights South	2 <sup>nd</sup> Grade
Brad Flere	Licking Heights West	Physical Education
Reata Sue McKenzie	Licking Heights West	Art

## H. Employment – Supplemental Salaries (Non-Renew), 2011

Ackerknecht, Krista	Building Level Technology Coordinator
Ackerknecht, Krista	Grade Level Chair (.5)
Ackerknecht, Krista	5 <sup>th</sup> Grade Camp Coordinator (.5)
Bailey, Jeremy	Softball Asst.
Barker, Laurie	MS Volleyball
Barker, Laurie	Junior Class Advisor
Barker, Laurie	Saturday School Mentor
Barnes, Todd	Assistant Boys Basketball
Bauer, Renee	Softball Varsity Asst.
Beaver, Terry	MS Football
Bennet, Tracey	Assistant Softball
Bennet, Tracey	Assistant Football
Bickers, Kelsey	HS Student Council
Boyer, Jeffrey	Head Baseball
Boyer, Jeffrey	Assistant HS Football
Boyer, Jeffrey	Saturday School Mentor
Brenner, Adam	Assistant Football
Brenner, Adam	Basketball – Boys
Caldwell, Kyle	MS Football
Caldwell, Kyle	MS Baseball
Carey, Laura	Assistant HS Girls Basketball Freshman
Carey, Laura	Softball
Carlsen, Brenda	Grade Level Chair (.33)
Carr, John	MS Boys Basketball
Carter, William	Saturday School Mentor
Cashdollar, Jane	Building Level Technology Coordinator
Cashdollar, Jane	Grade Level Chair
Clark, Nathan	Head Boys Basketball
Conger, Dawne	Grade Level Chair
Costa, Debbie	Music/Play Director
Costa, Debbie	Choir Director
Darcy, Jessica	Saturday School Mentor
Dobney, Rachel	Grade Level Chair
Dorsey, Amber	MS Yearbook
Dorsey, Amber	8 <sup>th</sup> Grade Field Trip Supervisor
Durieux, Sean	MS Wrestling
Evans, Brian	Baseball Assistant
Evans, Melissa	Head Soccer
French, Brandon	Football Assistant
Frischen, Matt	Head Softball
Gardner, Shawn	Baseball
Gosa, Duane	Assistant Girls Basketball
Hartnell, Valerie	Grade Level Chair (.33)
Hedrick, David	Assistant Marching Band
Helgerman, Patrick	Cross Country
Hoar, Matt	MS Girls Basketball
Holden, Ashley	Assistant HS Volleyball

Howard, Charles	5 <sup>th</sup> Grade Camp Coordinator (.5)
Hughes, Elizabeth	Junior Class Advisor
Hughes, Elizabeth	Saturday School Mentor
Hunt, Linda	Grade Level Chair (.5)
Jones, Mary Jo	HS Yearbook
Jordan, Monica	Grade Level Chair
Keith, Tara	Grade Level Chair (.33)
Ketchum, Susie	Head Cross Country
Ketchum, Susie	Head Girls Track
King, Janice	Grade Level Chair
LaCourse, Cary	Saturday School Mentor
Larett, Matt	Saturday School Mentor
Lee, Derek	Soccer Volunteer
Lochstampfor, Adam	Assistant Marching Band
Locker, David	MS Football
Locker, David	MS Boys Track
Martin, Cheryl	Quiz Bowl
Mattison, Doug	Assistant HS Volleyball Freshman
McDaniel, Erica	Grade Level Chair
McDaniel, Erica	MS Cheerleading Advisor – Fall
McIlwain, Nicholas	Head Golf
McIlwain, Nicholas	Assistant Golf
McIlwain, Nicholas	Baseball Volunteer
Means, Catherine	Saturday School Mentor
Miller, Ellen	Grade Level Chair
Morris, April	Elementary Choir Director (.5)
Morris, April	Elementary Music Accompanist (.5)
Mosley, Amanda	Head Volleyball
O’Cain, Tim	Head Boys Track
O’Hara, Robert	Softball Junior Varsity
Ouellette, Coleen	Department Head – Science
Ouellette, Coleen	Saturday School Mentor
Pagano, Alyssa	Assistant Cheerleader Advisor – Fall
Pagano, Alyssa	MS Girls Track
Pence, Allison	Head Girls Basketball
Phillips, Jason	Saturday School Mentor
Phillips, Stephanie	Dance Team Advisor
Phillips, Stephanie	Newspaper Advisor
Phillips, Stephanie	Department Head – English
Phillips, Stephanie	Saturday School Mentor
Porter, Taryne	MS Cheerleader Advisor – Winter
Postle, Misti	High School Cheerleading – Fall
Postle, Misti	Assistant Cheerleading Advisor – Winter
Postle, Misti	MS Student Council
Ramsey, Bradley	Assistant Baseball
Ramsey, Bradley	Senior Class Advisor
Ramsey, Bradley	Assistant Football
Ramsey, Bradley	Saturday School Mentor
Ramsey, Robert	Head Wrestling
Rector, Sarah	Assistant Track
Rector, Sarah	MS Volleyball

Rodenberger, Trevor	Band
Revenaugh, Bruce	Building Level Technology Coordinator
Richardson, Curtis	MS Football
Righter, John	Assistant HS Boys Basketball – Freshman
Rockwell, William	Saturday School Mentor
Rosato, Demaris	Grade Level Chair (.33)
Ross, Sharon	National Honor Society
Ross, Sharon	Senior Class Advisor
Ross, Sharon	Saturday School Mentor
Schnee, Stacey	Department Head – Math
Schnee, Stacey	Saturday School Mentor
Schultz, Darlene	Testing Coordinator
Seymour, Andrew	District Lead Technology Coordinator
Shook, Tom	Assistant Play/Musical Director
Shook, Tom	Department Head – Fine Arts 7-12
Shook, Tom	HS Prep Band Instructor
Sommors, Troy	Saturday School Mentor
Spangler, Jan	Grade Level Chair (.33)
Springer, Doanld	Assistant HS Wrestling
Springer, Gina	Grade Level Chair (.33)
Stanley, John	Assistant Baseball
Stanley, John	MS Football
Starcher, Michelle	Elementary Choir Director (.5)
Starcher, Michelle	K-6 Fine Arts
Starcher, Michelle	Elementary Music Accompanist (.5)
Steele, Rachel	Assistant Musical Director
Swope, Carrie	Assistant Marching Band
Thacker, Terry	Baseball Volunteer
Thomas, Todd	MS Boys Basketball
Thomas, Todd	MS Football
Todd, Brandon	Assistant HS Football – Freshman
Todd, Brandon	MS Softball
Toliver, Ashley	MS Girls Basketball
Turner, Sarah	High School Cheerleading – Winter
Vyrostek, Michael	Department Head – Social Studies
Vyrostek, Michael	Assistant HS Football
Vyrostek, Michael	Saturday School Mentor
Waaland, Kelen	Assistant HS Football
Waaland, Kim	Assistant HS Football
Waters, Darren	Head Football
Waters, Darren	Saturday School Mentor
Webster, Regina	Saturday School Mentor
Wilkinson, Brian	LPDC Committee
Willett, Vicki	Building Level Technology Coordinator
Williams, Andrew	Assistant HS Football
Williams, Andrew	Saturday School Mentor
Wooland, Donny	Assistant Baseball MS

- I. Employment – Substitutes, 2010/2011. The number of days and hours will be established within the approved budget and student needs.

1. Robert Rue            Educational Aide    Step 4    \$11.91 per hour

J. Employment – 2011, Non-teaching Reduction in Force, effective May 27, 2011.

1. For financial reasons/lack of funds and abolishment of positions or classifications, I recommend a reduction in force in the educational aide classification, in accordance with Ohio Revised Code 3319.172 and the terms of the applicable collective bargaining agreement. More specifically, I recommend the elimination of nine (9) educational aide positions.

Pam Thomas  
Cheryl Brewer  
Heidi Glanzman  
Shanna Mann  
Nicole Jones  
Sally Rudduck  
Amber Houck  
Amy Wolfe

1.5 hour position at Licking Heights West is vacant

2. Approve the following donations.

- A. Mr. & Mrs. Kratzenberg, donation of \$10.00 to Licking Heights West magazine fund.
- B. Mr. & Mrs. McCune, donation of \$5.00 to Licking Heights West magazine fund.
- C. Licking County Foundation, donation of \$1200.00 to Licking Heights West for the Thiosanne African Dance Institute to share their culture with the students.
- D. Mid-State Academic League, donation of \$350.00 to Quiz Bowl.
- E. Sherry Kirby, donation of \$50.00 to 5<sup>th</sup> grade camp.

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_ Wand\_\_\_MC: Y N

### 13. ACTION AGENDA

A. Treasurer Recommends

- 1. \_\_\_\_\_moves and \_\_\_\_\_seconds that the Board of Education approves
  - a. Minutes of the March 17, 2011 Regular Meeting
  - b. Minutes of the March 23, 2011 Special Meeting
  - c. Board reports
  - d. Then & Now certificates

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_ Wand\_\_\_MC: Y N



2. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the amendments to the FY11 appropriations.

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

B. Superintendent Recommends

1. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the School Facility Contract (Flying Colors Pre-School) between Licking Heights Local School District and Licking County Educational Service Center for the use of eight classrooms and the gym facility at the Jersey location for the amount of \$60,000.

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

2. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the following revised policies.

0167	Voting
3215	Use of Tobacco by Professional Staff
4213	Student Supervision and Welfare
4215	Use of Tobacco by Classified Staff
5200	Attendance
5512	Use of Tobacco
5751	Parental Status of Students
6231	Appropriations and Spending Plan
6320	Purchases
6460	Vendor Relations
7434	Use of Tobacco on School Premises
7540	Computer Technology and Networks
7540.03	Student Network and Internet Acceptable Use and Safety
8510	Wellness
8530	Sale of Food
8540	Vending Machines

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

3. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the first reading of the following new policies.

1613	Student Supervision and Welfare
6550	Travel Payment & Reimbursement
8500	Food Services
8550	Competitive Food Sales

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

4. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the contract with Invo Health Care Associates, Inc. effective July 1, 2010 through June 30, 2012 for the services of Speech Therapist. The rate will be \$55.00/hr. We will use two (2) associates for 7.5 hours/day, five (5) days per

week. This would provide services for K-12 and any new students entering the district or needing services.

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

5. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the following resolution:

Licking Heights Local School District Board of Education Resolution  
Authorizing Membership in the Licking County League

WHEREAS the Licking Heights Local School Board of Education believes in the importance of interscholastic athletic competition as an integral part of the total school experience, providing competitive opportunities in a well-organized and managed athletic conference; and

WHEREAS the Licking Heights Local Board of Education understands the need to operate the athletic program as efficiently as possible, specifically with the goal of reducing expenditures and maximizing revenues; and

WHEREAS the Licking Heights Local Board of Education wishes to foster increased interaction with other school districts in Licking County, stimulate community interest in athletics and increase school loyalty within the student body;

THEREFORE be it resolved that the Licking Heights Local Board of Education hereby authorizes the membership of the School District in the Licking County League for the purpose of athletic competition, and any other future extra-curricular activities, commencing with the school year 2013-2014.

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

6. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves Southwest Licking Water and Sewer to install a 1.5 inch water tap at Licking Heights Central in exchange for the easement rights at Licking Heights High School.

Comment: Allen Rogers, Building and Grounds Supervisor, will coordinate this project with Southwest Licking Sewer and Water. This is no cost to the District.

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

7. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves Cathy Satterwhite to receive a continuing contract.

Comment: Ms. Satterwhite has met all requirements and has been evaluated per the negotiated agreement.

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

14. Superintendent Comments:

- 1. Update on Race to the Top
- 2. Assessments

15. **Presentation of Prepared Remarks by the Public**

\_\_\_\_\_

\_\_\_\_\_

16. Board Comments:

17. Motion to enter into Executive Session for the purpose of discussing property.

\_\_\_\_\_ The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

X The purchase of property for public purposes or the sale of property at competitive bidding.

\_\_\_\_\_ Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action.

\_\_\_\_\_ Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.

\_\_\_\_\_ Matters required to be kept confidential by federal law or rules or state statutes.

\_\_\_\_\_ Specialized details of security arrangements.

\_\_\_\_\_IN \_\_\_\_\_OUT

Moved \_\_\_\_\_Seconded\_\_\_\_\_

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

18. **ADJOURNMENT**

\_\_\_\_\_moves and \_\_\_\_\_seconds that the Board of Education meeting is hereby adjourned. Time: \_\_\_\_\_

ROLL CALL: Cochrum\_\_\_Loth\_\_\_ Satterwhite\_\_\_ Seeright\_\_\_Wand\_\_\_MC: Y N

**\*\*Next Board Meeting – May 17, 2011 – 7:00 p.m. – Board of Education Regular meeting at LH High\*\***