

**Licking Heights Local School District
BOARD OF EDUCATION MEETING
June 23, 2011, 7:00 pm
Licking Heights High School
Thomas S. Tucker, Ph.D. – Superintendent**

AGENDA

1. President calls meeting to order. Time: _____

2. President calls on Treasurer to take the roll.

ROLL CALL: Ms. Cochrum___Mr. Loth___
Mr. Satterwhite___Mr. Seeright ___Mr. Wand_____

3. Pledge to flag

4. **Presentation of Agenda**

Additions or Deletions to Agenda

A. _____
B. _____

5. Adoption of Agenda

_____moves and _____seconds that the Board of Education adopts the agenda.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

6. **Presentation of Prepared Remarks by the Public**

7. Board Committee Reports

8. Treasurer's Report

9. **CONSENT AGENDA**

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda – Items 1 through 13. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

1. Approve the following Personnel Actions

A. Resignations

1. Thomas S. Tucker, Superintendent, effective July 31, 2011. This resignation is pursuant to execution of the mutually agreed terms to terminate the current contract.

Comment: Dr. Tucker will be using vacation days from June 27, 2011 through July 29, 2011.

2. Amy Bray, Food Service, Licking Heights West, effective July 29, 2011
3. Tami Tuttle, Transportation, effective June 1, 2011
4. Adam Brenner, English Teacher, Licking Heights High, effective May 27, 2011
5. Carole Barrett, Food Service, Licking Heights West, effective July 1, 2011, for retirement purposes
6. Jill Buklad, Math Teacher, Licking Heights High School, effective May 27, 2011
7. Amy Penrod, Physical Education Teacher, Licking Heights South, effective May 27, 2011
8. Nick McIlwain, History Teacher, Licking Heights Central, effective June 17, 2011

B. Unpaid Leave of Absence(s):

1. Amanda Collins, Teacher, Kindergarten, Licking Heights West, unpaid leave of absence for travel purposes, effective the 2011/2012 school year

C. Employment - Classified, 2011/2012

1. Carolyn Ellicott is moving from Secretary I at Licking Heights Central to Secretary II, at Licking Heights South, Step 9/209 Days at a salary of \$17.30/hr. for 8 hrs/209 days.
2. Ashley Clifton is moving from a 2 hour Food Server at Licking Heights West to a 3 hour Food Server at Licking Heights West.
3. Charlotte Moore is moving from Library Aide at Licking Heights North to Library Aide at Licking Heights High School.

D. Employment, Certified, 2011/2012

1. Alyssa Carlisle, Literacy Coach, 192 days/1 year contract, at a salary of (M -5), \$44,803.20, effective the first day of the 2011/2012 school year.

Comment: Mrs. Carlisle is being paid out of Ed Jobs Stimulus Money.

2. David Locker, Teacher, Physical Education, Licking Heights South, 182 days/1 year contract, at a salary of (B -3), \$35,098.00, effective the first day of the 2011/2012 school year. (Replacing Brian Pins)
3. Brent Ferne, Teacher, Physical Education, Licking Heights South, 182 days/1 year contract, at a salary of (M -8), \$47,651.00, effective the first day of the 2011/2012 school year. (Replacing Amy Penrod)
4. Lynzee Fish, Teacher, Kindergarten, Licking Heights West, 182 days/1 year contract, at a salary of (B -2), \$33,679.00, effective the first day of the 2011/2012 school year. (Replacing Brenda Carlsen)
5. Beth McAbier, Teacher, Kindergarten, Licking Heights West, 182 days/1 year contract, at a salary of (M -1), \$35,561.00, effective the first day of the 2011/2012 school year. (Replacing Mary Hannah Bixler)
6. Brittany Loparich, Teacher, Mathematics, Licking Heights High, 182 days/1 year contract, at a salary of (B -2), \$33,679.00, effective the first day of the 2011/2012 school year. (Replacing Jill Buklad)
7. Andrew Williams, Teacher, Social Studies, Licking Heights High, 182 days/1 year contract, at a salary of (B -4), \$36,517.00, effective the first day of the 2011/2012 school year. (Replacing Duane Poland)
8. Lauren Hitchcock, Teacher, Science, Licking Heights High, 182 days/1 year contract, at a salary of (M -1), \$35,561.00, effective the first day of the 2011/2012 school year. (Replacing Cary LaCourse)

2. Approve the following OGT summer intervention teachers, at a rate of \$25.00/per hour, from June 13 – 17, for 3 hours a day.

Jeffrey Boyer

Coordinator

Bill Rockwell	Math
Sharon Ross	Science
Lauren Hitchcock	Science
Jessica Clark	Reading
Laurie Barker	Special Education Teacher
Andrew Williams	Social Studies

3. Approve the following teachers for summer school for grades 3 – 5 at \$25.00 per hour.

Krista Ackerknecht (Coordinator)
Lindsay Hohman
Kristin Wedemeyer
Courtney Weller
Emily Patterson
Kelly Bailey
Angie Deskins
Charles Howard

4. Employment – Home instruction tutor, for a student who is unable to attend school due to illness, effective the beginning of the day on April 7, 2011 and ending April 30, 2011.

1. Cheryl Harger 5 hours per week \$25.00 per hour plus mileage at the prevailing IRS rate.

5. Employment – Supplemental Salaries, 2011/2012 School Year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Laurie Barker	Junior Class Advisor	High	5	1	\$ 637
Jeff Boyer	Student Council	High	4	0	\$1,131
Jeff Boyer	Football – Assistant HS	High	2	31	\$2,676
Kyle Caldwell	Football – MS	Central	3	2	\$1,466
Jane Cashdollar	Technology Coord. (Bldg)	South	2	14	\$2,676
Jane Cashdollar	Grade Level Chair (2)	South	3	10	\$1,737
Jessica Cermak	Grade Level Chair (K) .33	West	3	0	\$ 448.47
Nathan Clark	Basketball – Head Boys	High	1	6	\$3,279
Dawne Conger	Grade Level Chair (3)	South	3	10	\$1,737
Debbie Costa	Music/Play Director	High	1	14	\$3,929
Debbie Costa	Marching Band Assistant	High	2	15	\$2,676
Debbie Costa	Choir Director	High	3	16	\$1,791
Rachel Dobney	Grade Level Chair (8)	Central	3	4	\$1,575
Amber Dorsey	Yearbook MS	Central	4	4	\$1,455
Amber Dorsey	8 th Grade Trip	Central	5	4	\$ 799
Melissa Evans	Soccer – Head	High	1	4	\$3,062
Elizabeth Hughes	Junior Class Advisor	High	5	1	\$ 637
Tara Hughes	Grade Level Chair (1) .33	West	3	1	\$ 465.63
Mary Jo Jones	Yearbook	High	3	1	\$1,411
Susie Ketcham	Cross Country Head	High	1	23	\$3,929
Janice King	Grade Level Chair (4)	South	3	5	\$1,628
Adam Lochstampfor	Marching Band Assistant	High	2	8	\$2,459
David Locker	Football – MS	Central	3	3	\$1,520
Cheryl Martin	Quiz Bowl	High	4	9	\$1,591

Erica McDaniel	Grade Level Ch. (7)	Central	3	3	\$1,520
Erica McDaniel	Cheerleading – Fall HS	Central	3	6	\$1,628
Erica McDaniel	Cheerleading – Winter MS	Central	4	6	\$1,536
Vanessa McKoy	Grade Level Chair (K) .33	West	3	0	\$ 448.47
Ellen Miller	Grade Level Ch. (6)	Central	3	3	\$1,520
April Morris	Elementary Music Acc. .5	North	5	0	\$ 291
April Morris	Elementary Choir Director .5	North	3	0	\$ 679.50
Amanda Mosley	Volleyball – Head	High	1	11	\$3,712
Coleen Ouellette	Department Head – Science	High	3	1	\$1,411
Stephanie Phillips	Department Head – English	High	3	1	\$1,411
Misti Postle	Student Council MS	Central	4	4	\$1,455
Misti Postle	Cheerleading – Fall HS	High	2	10	\$2,568
Misti Postle	Cheerleading – Assist. Winter	High	3	10	\$1,737
Robert Ramsey	Wrestling – Head	Head	1	14	\$3,929
Demaris Rosato	Grade Level Chair (1) .33	West	3	1	\$ 465.63
Sharon Ross	National Honor Society	High	4	3	\$1,374
Sharon Ross	Senior Class Advisor	High	5	1	\$ 637
Stacey Schnee	Department Head – Math	High	3	1	\$1,411
Jessica Sechrest	Grade Level Chair (K) .33	West	3	0	\$ 448.47
Andrew Seymour	Technology Coor. (District)	Central	1	3	\$2,847
Tom Shook	Band Director	High	1	21	\$3,929
Tom Shook	Department Hd. 7-12 Fine Arts	High	3	6	\$1,628
Tom Shook	Play/Musical Director Asst.	High	2	14	\$2,676
Tom Shook	Pep Band Instructor HS	High	5	22	\$1,016
Tom Shook	Stage Prep – Winter	High	5	5	\$ 854
Gina Springer	Grade Level Chair (1) .33	West	3	1	\$ 465.63
Michele Starcher	Elementary Choir Director .5	South	3	2	\$ 733
Michele Starcher	Elementary Music Acc. .5	South	5	3	\$ 372.50
Rachel Steele	Musical Director Assistant	High	3	10	\$1,737
Rachel Steele	Marching Band Assistant	High	2	8	\$2,459
Todd Thacker	Football – MS			Volunteer	\$0
Todd Thomas	Basketball – Boys MS	Central	3	3	\$1,520
Brandon Todd	Football – Freshman	High	3	3	\$1,520
Ashley Toliver	Basketball – Girls MS	Central	3	3	\$1,520
Michael Vyrostek	Department Head – Social St.	High	3	1	\$1,411
Michael Vyrostek	Football – Assistant HS	High	2	4	\$2,244
Darren Waters	Football – Head	High	1	11	\$3,712
Vicki Willett	Technology Coor. (Bldg)	West	2	5	\$2,351

6. Approve the following donations:

- A. Mike Vyrostek, donation of \$25.00 to Licking Heights National Honor Society.
- B. Coleen Ouellette, donation of \$25.00 to Licking Heights National Honor Society.
- C. Barnes and Noble, donation of \$203.94 to Licking Heights South.
- D. Aetna Foundation, donation of \$132.12 to Licking Heights Central.
- E. The Nutcracker Restaurant, donation of \$70.00 to Licking Heights North for Right to Read Week.
- F. Whit's Custard, donation of \$35.00 to Licking Heights North for Right to Read Week.

- G. Licking County Library Newark, donation of \$35.00 to Licking Heights North for Right to Read Week.
 - H. Park National Bank, donation of \$35.00 to Licking Heights North for Right to Read Week.
 - I. Cookie Dough Fundraiser, donation of \$1,658.80 to Licking Heights North.
 - J. NEA Foundation, donation (Learning & Leadership Grant) of \$2,000.00 to Brian Wetzal at Licking Heights Central.
 - K. Licking Heights Education Support Association, donation of \$250.00 to the LHESPA Scholarship Foundation.
 - L. Licking Heights North PTO, donation of \$500.00 to Linda Hunt's project at Licking Heights North to beautify the courtyard area.
 - M. Licking Heights Education Association, donation of \$300.00 to 5th Grade Camp.
7. Approve the following summer help at \$12.19 an hour, on an as needed basis.

Michelle Lott	Marie Fisher
Ian Ruck	Loretta Baumann
Judy Carruthers	Amanda Pratt
Cynthia Walker	Melissa Robey
Brittany Frisby	David Merrill
Faith Ortiz	

Comment – All employees will be paid at level 0 for summer help.

8. Approve Allen Rogers for an \$8,000.00 stipend for the additional responsibility and work associated with the Licking Heights West addition project.

Comment: This will be paid over 26 pays, will come from bond proceeds and will be reviewed annually.

9. Approve the following staff for the LPDC committee:

<u>Name</u>	<u>Years of Experience</u>	<u>Salary</u>
Valerie Howard	6	\$1,500

10. Approve Cassie Stroud, Speech Pathologist, to the list of providers who could provide speech services as required by a student's IEP, during summer months if needed.

Comment: Ms. Stroud is employed by INVO Health for whom we are currently under contract with for speech services at a rate of \$55.00/per hour during the academic year.

11. Approve the following dates and times for July and August 2011 athletic camps.

<u>Team</u>	<u>Date</u>	<u>Location</u>
Cross Country (7-12)	July 11 – 15	Tar Hollow State Park
Volleyball (HS)	July 13	Bluffton University
Football (Grades 9-12)	July 20	Licking Heights High School
Football (Youth Camp)	July 25 – 27	Licking Heights High School
Volleyball (Grades 7 & 8)	July 25 – 28	Licking Heights High School
Volleyball (Grades 9-12)	July 25 - 28	Licking Heights High School
Cheerleading (Youth Camp)	July 27 – 29	Licking Heights High School
Volleyball (Grades 3-6)	Aug 1 - 4	Licking Heights High School

Comment: The coaches for the camps are on the agenda for approval.

12. Approve the out of state field trip for the 8th Grade to Washington D.C., effective May 21, 2012 through May 24, 2012, as presented.

13. Approve Pam Heyl, Independent Contractor, Substitute Speech Pathologist to be hired, on an as needed basis, during summer months to give services as required by a student’s IEP, at the rate of \$55.00 per hour.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

10. ACTION AGENDA

A. Treasurer Recommends

1. _____ moves and _____ seconds that the Board of Education approves
 - a. Minutes of the May 17, 2011 Regular Meeting
 - b. Minutes of the May 24, 2011 Special Meeting
 - c. Board reports
 - d. Then & Now certificates

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

2. _____ moves and _____ seconds that the Board of Education approves renewal of the district’s property liability and fleet insurance with Trident/Argonaut Insurance at a cost of \$57,892.00.

Trident/Argonaut	\$57,892
Ohio Casualty	\$82,131
WRMA	\$83,300
Ohio School Plan	Decline

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

B. Superintendent Recommends

1. Approve the following Saturday School Mentors at a rate of \$25.00 per hour for the 2011/2012 school year on an as needed basis.

Joanne Kovack
Ann Karas

Licking Heights South
Licking Heights South

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

2. _____moves and _____seconds that the Board of Education approves the purchase of new and used textbooks to accommodate enrollment growth for the amount of \$51,651.61, as presented.

Comment: Please see your back-up materials for the accounting of the text books.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

3. _____moves and _____seconds that the Board of Education approves Eric Bortmas, as a trainer for the FY 2011/2012 school year at \$43,000.00 through Grant Sports Medicine.

Comment: For the 2011/2012 school year, 50% of this amount, \$21,500 will be paid in August 2011, with the remaining 50%, \$21,500 paid in July 2012.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

4. _____moves and _____seconds that the Board of Education approves the Computer Aided Design (CAD) Course of Study, as presented.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

5. _____moves and _____seconds that the Board of Education approves the service agreement with LACA for FY 2012 at a cost of \$99,665.64, as presented.

Comment: This is a reduction of \$3,332.47 compared to FY11 cost. This is due to the addition of two member schools with LACA and LACA's continued efforts to reduce cost.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

6. _____moves and _____seconds that the Board of Education approves the following staffing additions.

Multiple Handicap Teacher
Multiple Handicap Teacher
Multiple Handicap Aide
Multiple Handicap Aide

Licking Heights Central
Licking Heights High
Licking Heights Central
Licking Heights High

Comment: These jobs were previously filled through the Licking County ESC.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

- 7. _____moves and _____seconds that the Board of Education approves the contract with Terracon Consultants, Inc. for testing and inspection services, Licking Heights West additions and renovations for an estimated cost of \$52,000.00.

Comment: This will be paid out of bond proceeds.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

- 8. _____moves and _____seconds that the Board of Education approves the contract with Stover and Turner Excavating for early site utilities work at Licking Heights West addition project, at an estimated cost of \$59,652.00.

Comment: This will be paid out of bond proceeds.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

- 9. _____moves and _____seconds that the Board of Education approves the contract with Current Surfaces, Inc. for Licking Heights High School track re-surfacing/re-stripping as a cost of \$39,650.00.

Table with 2 columns: Company Name, Amount. Rows: Total Tennis, Inc. (\$35,979.00), Current Surfaces, Inc. (\$39,650.00), Heilberger Paving, Inc. (\$40,841.00)

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

- 10. _____moves and _____seconds that the Board of Education approves the following supplemental for the 2011/2012 School Year:

Table with 6 columns: Name, Position, School, Level, Exp., Salary. Row: Cathy Satterwhite, Senior Class Advisor, High, 5, 6, \$854

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

- 11. _____moves and _____seconds that the Board of Education approves the following supplemental for the 2011/2012 School Year:

Table with 6 columns: Name, Position, School, Level, Exp., Salary. Row: Jason Phillips, Newspaper Advisor, High, 3, 0, \$1,359

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

- 12. _____moves and _____ seconds that the Board appoints Dr. Nelson McCray from the Licking County Educational Service Center, to serve as acting Superintendent of the

Licking Heights School District from June 25, 2011 until the Board hires a new Superintendent or acts otherwise.

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

11. Superintendent Comments:

1. Update on Race to the Top

12. **Presentation of Prepared Remarks by the Public**

13. Board Comments:

14. **ADJOURNMENT**

_____moves and _____seconds that the Board of Education meeting is hereby adjourned. Time: _____

ROLL CALL: Cochrum___Loth___ Satterwhite___ Seeright___Wand___MC: Y N

****Next Board Meeting – July 19, 2011 – 7:00 p.m. – Board of Education Regular meeting at LH High****