

**Licking Heights Local School District
BOARD OF EDUCATION MEETING
June 26, 2012, 7:00 pm
Licking Heights High School
Philip Wagner, Ph.D., Superintendent**

AGENDA

1. President calls meeting to order. Time: _____

2. President calls on Treasurer to take the roll.

ROLL CALL: Mr. Bagley____Mr. Loth____
Mrs. Roth ____Mr. Satterwhite____ Mr. Wand_____

3. Pledge to flag

4. **Presentation of Agenda**

Additions or Deletions to Agenda

A. _____

B. _____

5. **Resolution #06-12-085.** Adoption of Agenda

_____moves and _____seconds that the Board of Education adopts the agenda.

ROLL CALL: Bagley____Loth____ Roth____Satterwhite____ Wand____MC: Y N

6. **Presentation of Prepared Remarks by the Public**

7. Student Representative Reports

8. Presentation: A. Shared Services Agreement between Licking Heights and Southwest Licking School Districts – Dr. Wagner

B. Senate Bill 210 – Ginger Parsons

C. Building and Grounds Update – Allen Rogers

9. Discussion - Board Committees
10. Treasurer's Report
11. **Resolution #06-12-086. CONSENT AGENDA**

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda – Item A through H. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Resignations, 2012

- A. Brenda Malone, LPDC Committee, LH North, effective July 1, 2012.
- B. Suzanne Ketcham, Physical Education Teacher, LH High, effective June 1, 2012 for retirement purposes.
- C. Jeff Hempleman, Principal, LH West, effective June 30, 2012.
- D. Stacey Schnee, Mathematics, LH High, effective June 13, 2012.
- E. Denver Fowler, Physical Education, LH Central, effective June 22, 2012.
- F. Kelsey Bickers, English, LH High, effective June 25, 2012.

2. Unpaid Leave of Absence(s):

- A. Angela Daugherty, Bus Driver, Transportation, unpaid leave of absence from May 15, 2012 through May 28, 2012.
- B. Pamela Mayo, Bus Driver, Transportation, unpaid leave of absence from May 18, 2012 through May 24, 2012.
- C. Kelli Whitley, Teacher, LH Central, unpaid leave of absence from October 1, 2012 through October 29, 2012.

3. Employment – Classified, 2012/2013

- A. Wendy Santurello, Server/Helper, Food Service, 2 hours/189/Level 0 at a salary of \$10.57/hr; two (2) year contract effective April 9, 2012. (Replacing Wendy Kingery)

B. Sylvia Mora, Bus Driver, Transportation, 4 hours/189/Level 0 at a salary of \$13.06/hr; one (1) year contract effective August 15, 2012. (Replacing Steve Martin)

4. Employment - OGT summer intervention teachers, at a rate of \$25.00/per hour, from June 18 – 22, for 3 hours a day.

Jeff Boyer	Coordinator
Sharon Ross	Science
Coleen Oullette	Science
Andrew Williams	Social Studies
Bill Rockwell	Math
Janet Betz	Reading/Writing
Ryan Callihan	Special Education
Mary Jo Jones	Reader

5. Employment – Substitutes, 2011/2012.

A. Kevin Starcher Bus Driver Step 0 \$13.06 per hour

6. Employment, Supplemental, 2012/2013

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Darcy Baxter	Boys Soccer Assistant	High	2	0	\$1810
Scott Brewer	Football Coach 8 th	Central	4	0	\$1131
Jessica Cermak	Grade Level Ch. K	West	3	1	\$1411
Dawne Conger	Grade Level Ch. 3 rd	South	3	11	\$1737
Tina Cox	Volleyball MS	Central	3	2	\$1466
Jessica Fischer	Cheerleading Asst.	High	3	2	\$1466
Karmey Geiser	Volleyball MS	Central	3	2	\$1466
Zach Grubb	Boys Soccer – Head	High	1	0	\$2197
Rob Holskey	Football Coach 7 th	Central	4	0	\$1131
Monica Jordan	Grade Level Ch. 4 th	South	3	8	\$1683
Suzanne Ketcham	Cross Country .5	High	1	24	\$1964.50
Michelle Lisy	Girls Soccer - Head	High	1	5	\$3279
Steve McMahan	Cross Country .5	High	1	0	\$1098.50
Lori Maciejewski	Grade Level Ch. 2	West	3	0	\$1359
Erica McDaniel	Cheerleading MS	Central	4	7	\$1591
Misti Postle	Cheerleading	High	2	11	\$2568
Demaris Rosato	Grade Level Ch. 1 st	West	3	2	\$1466
Cassie Solomon	Building Technology	South	2	0	\$1810
Steve Varricchio	Fall Faculty Manager	High	4	7	\$1591
Vicki Willett	Building Technology	West	2	6	\$2351
Ty Yount	Golf – Head	High	1	1	\$2413

7. Volunteer, Supplemental, 2012/2013

<u>Name</u>	<u>Position</u>	<u>School</u>
Terry Beaver	Football	MS
Victoria Evans	Cheerleading	MS

Russ Hupp	Band	HS
Corey Stutz	Football	MS
Carry Swope	Band	HS

8. Employment – Summer tutor, for a special education student at LH High School.
 - A. Karen Krueger 4 hours per week for 8 weeks, \$25.00 per hour plus mileage at the prevailing IRS rate.
- B. Approve the out of state field trip for the 8th Grade to Washington D.C., effective May 21, 2013 through May 24, 2013, as presented.
- C. Donations:
 1. Teri Drown, \$100.00 donation to the 5th grade camp.
 2. LH Central PSA, \$2,043.00 donation for all LH Central students for the incentive skating trip to USA.
 3. Suzanne Ketcham, \$100.00 donation to the David A. Kass Memorial Scholarship and \$100.00 to the Janice VanGundy Memorial Scholarship.
 4. Heather Flanagan, \$15.00 donation to LH Central.
 5. Licking Heights Education Association (LHEA) donation of \$300.00 to the 5th grade camp.
 6. LH West PTO, donation of \$309.40 for a Coil Binding Machine for Right to Read Week.
 7. Turner Construction Company, donation of \$100.00 to Licking Heights West for Build-a-Book night.
 8. Anonymous donation of \$627.00 to LH Central’s Library.
- D. Approve the Service Level Agreement between the Licking Heights Local School District and Licking Area Computer Association (LACA) from July 1, 2012 through June 30, 2013, at a cost not to exceed \$102,995.88, as presented.
- E. Approve that the Board of Education approves Eric Bortmas, as a trainer for the FY 2012/2013 school year at \$43,000.00 through Grant Sports Medicine, as presented.

Comment: For the 2012/2013 school year, 50% will be paid in August 2012, with the remaining 50%, paid in July 2013. Some of the monies will come out of the athletic budget.
- F. Approve the purchase of items to equip the five new pre-school rooms now housed at LH North, for a cost not to exceed, \$65,674.13, as presented.

Comment: The majority of this project is funded using COPS (Capital) monies. Title VI B funds will be used as well as some general fund monies.

- G. Approve the purchase of classroom furniture for LH West, LH North, LH South and LH Central from the following companies, at a cost not to exceed, \$53,390.28, as presented.

Zimmerman School Equipment	\$22,981.90
McNerney Companies	\$28,927.10
Martin Public, LLC	<u>\$ 1,481.28</u>
	\$53,390.28

Comment: This project is funded using COPS (Capital) monies. No general fund monies will be used.

- H. Approve the contract with Licking Rehabilitation Services, Inc. for physical therapy (\$61.00/Hr.) and physical therapist assistant (\$56.00/Hr.) effective August 20, 2012 through August 20, 2013.

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

12. ACTION AGENDA

- A. Treasurer Recommendations

Resolution #06-12-087._____moves and _____seconds that the Board of Education approves

- a. Minutes of the May 15, 2012 Regular Meeting
- b. Board reports
- c. Then & Now certificates

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

Resolution #06-12-088._____moves and _____seconds that the Board of Education approves the purchase of property liability fleet insurance from Trident-GUA at a cost, not to exceed \$59,927.00.

Trident-GUA	\$59,927.00
Ohio School Plan	No Bid
Ohio Casualty	No Bid/Uncompetitive

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

Resolution #06-12-089._____moves and _____seconds that the Board of Education approves the permanent appropriations for FY12.

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

Resolution #06-12-090._____moves and _____seconds that the Board of Education approves the temporary appropriations for FY13.

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

Resolution #06-12-091._____moves and _____seconds that the Board of Education approves the following resolution.

RESOLUTION OF NECESSITY TO LEVY A TAX FOR
THE EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT
(Ohio Revised Code Sections 5705.194 - 5705.197)

WHEREAS, the revenue that will be raised by all tax levies that the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Heights Local School District, Licking and Franklin Counties, Ohio, a majority of the members of the Board concurring, that:

Section 1. It is necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District (the "Emergency Levy"). The amount of money necessary to raise for that purpose is \$4,300,000 for each calendar year that the millage is in effect. The Emergency Levy shall be in effect for ten years and shall include a levy upon the tax list and duplicate for the current tax year (commencing in 2012, first due in calendar year 2013), if approved by a majority of the electors voting thereon.

Section 2. The question of levying the Emergency Levy shall be submitted to the electors of the School District at the election currently scheduled for November 6, 2012.

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Licking County Auditor with instructions to calculate and certify to the Board the annual levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, that will be required to produce the amount of the Emergency Levy set forth in this Resolution throughout the life of the Emergency Levy.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

Resolution #06-12-092. _____ moves and _____ seconds that the Board of Education approves the following resolution.

RESOLUTION OF NECESSITY TO LEVY A TAX FOR
THE EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT
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ROLL CALL: Bagley___Loth___ Roth___ Satterwhite___ Wand___ MC: Y N

Resolution #06-12-093. _____ moves and _____ seconds that the Board of Education approves the following resolution.

RESOLUTION OF NECESSITY TO LEVY A TAX FOR
THE EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT
(Ohio Revised Code Sections 5705.194 - 5705.197)

WHEREAS, the revenue that will be raised by all tax levies that the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Heights Local School District, Licking and Franklin Counties, Ohio, a majority of the members of the Board concurring, that:

Section 1. It is necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District (the "Emergency Levy"). The amount of money necessary to raise for that purpose is \$5,300,000 for each calendar year that the millage is in effect. The Emergency Levy shall be in effect for ten years and shall include a levy upon the tax list and duplicate for the current tax year (commencing in 2012, first due in calendar year 2013), if approved by a majority of the electors voting thereon.

Section 2. The question of levying the Emergency Levy shall be submitted to the electors of the School District at the election currently scheduled for November 6, 2012.

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Licking County Auditor with instructions to calculate and certify to the Board the annual levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, that will be required to produce the amount of the Emergency Levy set forth in this Resolution throughout the life of the Emergency Levy.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

B. Superintendent Recommendations

Resolution #06-12-094._____moves and _____seconds that the Board of Education approves a reduction in force effective June 30, 2012 for financial reasons/lack of funds and abolishment of positions or classifications of the one hour Sub Caller classification, in accordance with Ohio Revised Code 3319.172 and the terms of the applicable collective bargaining agreement.

Kathi Bice
Renee Rubbo
Toni Waldron
Lisa Nestor
Linda Campbell

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

Resolution #06-12-095._____moves and _____seconds that the Board of Education approves the following certified employees:

1. Katie Guseman, Literacy Coach, 187 days/1 year contract/at a salary of (M-Level 5, Exp. 5 years) \$43,635.73 effective the first day of the 2012/2013 school year. (Renewal)

Comment: Paid from Title I monies.

2. Benjamin Bolander, Gifted, LH North, 182 days/1 year contract, at a salary of (M – Level 2, Exp. 3 years), \$37,288.00, effective the first day of the 2012/2013 school year. (Replacing Megan Nolan)
3. Carmen McFarland, 3rd Grade, LH South, 182 days/1 year contract, at a salary of (B – Level 1, Exp. 2 Years), \$32,261.00, effective the first day of the 2012/2013 school year. (Replacement due to Reconfiguration)
4. Meredith Doughty, 5th Grade, LH North, 182 days/1 year contract, at a salary of (B – Level 0, Exp. 0 Years), \$30,842.00, effective the first day of the 2012/2013 school year. (Replacement due to Reconfiguration)
5. Megan Everitt, 5th Grade, LH North, 182 days/1 year contract, at a salary of (B – Level 0, Exp. 0 Years), \$30,842.00, effective the first day of the 2012/2013 school year. (Replacement due to Reconfiguration)
6. Kristy Cunningham, Title One/Reading, 182 days/1 year contract, at a salary of (M – Level 9, Exp. 10 years), \$49,378.00, effective the first day of the 2012/2013 school year. (Replacing Kathleen Nehf)

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

Resolution #06-12-096._____moves and _____seconds that the Board of Education approves the purchase and installation of playground equipment for North, South & West from Walnut Grove Playgrounds at a cost not to exceed \$222,449.00.

	<u>Base Bid</u>	<u>With Alternate I</u>
Service Supply LTD, Inc.	\$272,799.00	\$272,799.00
Walnut Grove Playgrounds	\$272,601.00	\$222,449.00
Play Creations Equipment	\$268,134.03	\$268,134.03

Comment: By using Walnut Grove Playgrounds we can use the existing equipment at West and South which will save the District \$50,152.00. This project is funded using COPS (Capital) monies. No general funds will be used.

ROLL CALL: Bagley___Loth___ Roth___Satterwhite___ Wand___MC: Y N

Resolution #06-12-097._____moves and _____seconds that the Board of Education approves the following resolution:

Agreement with Educational Service Center of Central Ohio

Whereas, the Ohio Revised Code, including sections 3313.843, 3313.845 and 3317.11 permits the Governing Board of the Educational Service Center of Central Ohio (“the ESC”) and the Board of Education of the Licking Heights Local School District to

enter into an agreement under which the ESC provides services and programs to the District; and

Whereas the ESC and the District have agreed that the ESC will perform such duties as established by this Agreement and documented at least annually by the Statement of Work as mutually agreed upon by both parties; and

Whereas the ESC and the District agree that the services that are or will be included in the Statement of Work are appropriately provided by the ESC under R.C. § 3313.843.

Therefore be it resolved:

1. The President of this Board is authorized to enter into this contract. The Treasurer is directed to certify a copy of this resolution to the Educational Service Center of Central Ohio Governing Board.
2. The Superintendent is hereby authorized to execute Addenda to the Statement(s) of Work pursuant to Sections 4, 10 and 11 of the Agreement based on the needs of the District. Any such Addenda must be within the amounts appropriated and certified by the Board.

ROLL CALL: Bagley___Loth___ Roth___ Satterwhite___ Wand___MC: Y N

Resolution #06-12-098._____moves and _____seconds that the Board of Education approves the following job description revisions:

Food and Nutrition Director (Multi-District)
Assistant to the Treasurer
Technology Supervisor
Technology Assistant

ROLL CALL: Bagley___Loth___ Roth___ Satterwhite___ Wand___MC: Y N

Resolution #06-12-099._____moves and _____seconds that the Board of Education approves the Shared Services Agreement between Licking Heights Local and Southwest Licking School Districts, contingent upon Southwest Licking School District approval of the same resolution.

ROLL CALL: Bagley___Loth___ Roth___ Satterwhite___ Wand___MC: Y N

Resolution #06-12-100._____moves and _____seconds that the Board of Education approves the 2012/2013 Pre-School Calendar.

ROLL CALL: Bagley___Loth___ Roth___ Satterwhite___ Wand___MC: Y N

13. **Presentation of Prepared Remarks by the Public**

14. Superintendent Comments:

A. Race to the Top

15. Board Comments:

Resolution #05-12-101. _____ moves and _____ seconds that the Board of Education enters into Executive Session for the purpose of:

The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

The purchase of property for public purposes or the sale of property at competitive bidding.

_____ Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.

_____ Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.

_____ Matters required to be kept confidential by federal law or rules or state statutes.

_____ Specialized details of security arrangements.

_____ IN _____ OUT

Moved _____ Seconded _____

ROLL CALL: Bagley___Loth___ Roth___ Satterwhite ___Wand___MC: Y N

16. **ADJOURNMENT**

Resolution #06-12-102. _____ moves and _____ seconds that the Board of Education meeting is hereby adjourned. Time: _____

ROLL CALL: Bagley___Loth___ Roth___ Satterwhite ___Wand___MC: Y N

****Next Board Meeting – July 17, 2012 – 7:00 p.m. Regular Meeting at LH High****