**Get organized!**Talk to your teachers about their preferred method of organization for each of your classes. For example, a lot of teachers ask students to keep a binder for each quarter or course unit. Go through your class materials often, getting rid of papers you do not need, and filing papers that you need to keep for an upcoming assessment.

**Ask for help when you need it!**Your teachers are very willing to help you, they want you to succeed! Every morning in the project center there is a team of teachers waiting to assist students and answer questions.

**Do your homework!**Getting homework under control at the beginning of the school year will help make everyone happy! Communicate with teachers for tips with homework for their specific subject and class. Be pro-active by approaching them as soon as you suspect there might be an issue, and get their advice on how to set yourself up for success.

Helpful homework tips for teens: <http://life.familyeducation.com/teen/parenting/48435.html?detoured=1&mail-08-26>  
Helpful homework hips for parents: <http://school.familyeducation.com/homework/parenting/38545.html?detoured=1>

**Use your Agenda and Progress Book!**

Your teachers write weekly and daily assignments on their board. Copy them down in your agenda as soon as you enter their class. Use Progress Book to track your grades and assignment status. For more information on Progress Book, contact Robin Hesse, [rhesse@laca.org](mailto:rhesse@laca.org).