

**LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
REGULAR MEETING**

**Tuesday, 7:00 pm**

**September 20, 2016**

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on September 20, 2016 at 7:02 p.m. at Licking Heights High School, 4000 Mink Street, Pataskala with Mrs. Nicole Roth, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mrs. Nicole Roth, Mrs. Tracy Russ, Mr. Matt Satterwhite, and Mr. Richard Wand.

**Resolution #09-16-186. ADOPTION OF AGENDA**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education adopts the agenda.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

**Presentations:**

- A. Review: Student China Trip and Recognition of Sponsors – Mrs. King & Dr. Wagner

**Discussions:**

- A. Board Committees

		<u>Meeting Dates</u>
1. Finance	R. Wand and T. Russ	8/7/2016
2. Curriculum	M. Satterwhite and N. Roth	9/16/2016
3. Building & Grounds	T. Russ and B. Bagley	8/30/2016
4. Policy	M. Satterwhite and N. Roth	-
5. Community Outreach	R. Wand and B. Bagley	9/20/2016
6. Technology	R. Wand and B. Bagley	8/4/2016

**Resolution #09-16-187. CONSENT AGENDA**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education approve the consent agenda – Item A through M. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

- A. Approve the following Personnel Actions:

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1. Employment, Classified, 2016/2017
  - a. Vendetta Jackson, Server/Helper, High, 189 Days/1 year contract/4 hours/(step 0) salary of \$11.39/hr. (Category C) effective August 15, 2016. (Due to increase in student enrollment)
  - b. Amanda Britton, Bus Driver, Transportation, 189 Days Prorated to 179 days/1 year contract/5 hours/(step 2) salary of \$16.17/hr. (Category A) effective August 29, 2016. (Due to increase in student enrollment)
  - c. Angela Climer Mangus, Transportation Assistant, Transportation, 189 Days Prorated to 179 days/1 year contract/5 hours/(step 0) salary of \$12.70/hr. (Category E) effective August 29, 2016. (Due to filling a previously unfilled route)
  - d. Courtney Robertson, Mechanic, Transportation, 260 Days Prorated to 213 days/1 year contract/8 hours/(step 1) salary of \$17.35/hr. (Category D) effective September 6, 2016. (Due to resignation)
  - e. Abby Tanner, Transportation Assistant, Transportation, 189 Days Prorated to 176/1 year contract/5 hours/(step 0) salary of \$12.70/hr. (Category E) effective September 1, 2016. (Due to filling a previously unfilled route)
  - f. Donna Coates, Cafeteria Monitor - South, Transportation, 186 Days Prorated to 76 days/3 hours per day/Tuesdays and Thursdays/(step 6) salary of \$15.05/hr. (Category E) effective September 6, 2016. (Due to increased student enrollment)
  - g. Sharon Darnell, Cafeteria Monitor – South, Transportation, 186 Days Prorated to 104 days/2.5 hours/Mondays, Wednesdays, Fridays/(step 1) salary of \$13.07/hr. (Category E) effective September 6, 2016. (Due to increased student enrollment)
  - h. Deborah Landers, Cafeteria Monitor – South, Transportation, 186 Days Prorated to 172 days/3 hours/(step 6) salary of \$15.05/hr. (Category E) effective September 6, 2016. (Due to increased student enrollment)
  - i. Faith Ortiz, Cafeteria Monitor – High, Transportation, 186 Days Prorated to 70 days/2 hours/Mondays and Fridays/(step 6) salary of \$15.05/hr. (Category E) effective September 6, 2016. (Due to increased student enrollment)
  - j. Isaac Thomas, Cafeteria Monitor – High, Transportation, 186 Days Prorated to 110/2.5 hours/Tuesdays, Wednesdays, Thursdays/(step 0) salary of

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\$12.70/hr. (Category E) effective September 6, 2016. (Due to increased student enrollment)

- k. Jeanne Parsley, Cafeteria Monitor – West, Transportation, 186 Days Prorated to 141 days/2.5 hours/Mondays, Tuesdays, Wednesdays, Thursdays/ (step 6) salary of \$15.05/hr. (Category E) effective September 6, 2016. (Due to increased student enrollment)
  - l. Ross Rosenblum, Cafeteria Monitor – West, Transportation, 186 Days Prorated to 39 days/2.5 hours/Fridays/(step 3) salary of \$13.82/hr. (Category E) effective September 6, 2016. (Due to increased student enrollment)
  - m. Joe Kriner, Cafeteria Monitor – West, Transportation, 186 Days Prorated to 172 days/2.5 hours per day/5 days a week/(step 1) salary of \$13.07/hr. (Category E) effective September 6, 2016. (Due to increased student enrollment)
  - n. Ian Ruck, Cafeteria Monitor – West, Transportation, 186 Days Prorated to 76 days/2.5 hours/Tuesdays and Thursdays/(step 6) salary of \$15.05/hr. (Category E) effective September 6, 2016. (Due to increased student enrollment)
  - o. Matthew Charles, Cafeteria Monitor – West, Transportation, 186 Days Prorated to 104 days/2.5 hours/Mondays, Wednesdays, Fridays/(step 0) salary of \$12.70/hr. (Category E) effective September 7, 2016. (Due to increased student enrollment)
2. Employment, Classified, Cafeteria Monitors, in all five buildings.

High School (not to exceed 2.5 hours per day)

Jackie Howell	Step 6	\$15.05
Celesta Black	Step 0	\$12.70
Michelle Johnston	Step 1	\$13.07

Central (not to exceed 3 hours per day)

Greg Smith	Step 3	\$13.82
Ruth Ann Murdoch	Step 3	\$13.82

North (not to exceed 2.5 hours per day)

Barb Brunty	Step 6	\$15.05
Cindy Gordon-Ellsworth	Step 6	\$15.05



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Meredith Smith	Jazz Choir Director	High	4	8	\$1,920
Megan Beavers	Pit Orchestra Director	High	5	7	\$1,088
Holly Jayes	Building Tech Coordinator	North	2	0	\$2,155
R. Scott Rieder	MS Choir Director	Central	3	10	\$2,020
R. Scott Rieder	Elementary Choir Director	North	3	10	\$2,020
Kevin Womer	Social Studies Acad. Chair 6-8	Central	3	0	\$1,611
Ciara Rhoades	Science Academic Chair 6-8	Central	3	0	\$1,611
Courtney Phillabaum	Math Academic Chair 6-8	Central	3	4	\$1,845
Ann Ahern	English/LA Academic Chair 6-8	Central	3	0	\$1,611
Doug Perry	Middle School Band Director	Central	2	11	\$3,051
Alexis Reynolds	Middle School Yearbook Advisor	Central	4	0	\$1,337
Krista Ackerknecht	Building Level Tech Coordinator	Central	2	12	\$3,051
Krista Ackerknecht	Curriculum Council Chair	Central	5	1	\$740
Carla Smith	Junior National Honor Society	Central	4	3	\$1557
Lauren Noble	Power of the Pen Advisor	Central	5	2	\$857
Donald Carducci	Robotics Club Advisor	Central	5	2	\$857
Amber Dorsey	8 <sup>th</sup> Grade Field Trip Advisor	Central	4	10	\$1,920
Brittany McQuay	MS Student Council Advisor (0.5)	Central	4	1	\$668.50
Abby Brown	MS Student Council Advisor (0.5)	Central	4	1	\$668.50
Kristina Machamer	K-12 Testing Coordinator	District	3	0	\$1,611
Kristina Machamer	Lead Technology Coordinator	District	1	0	\$2,738
Lisa Painter	Lead Mentor/Resident Educator (.3)	District	4	6	\$605.67
Kathy Gamertsfelder	Lead Mentor/Resident Educator (.3)	District	4	0	\$246.67
Jaime Morris	Lead Mentor/Resident Educator (.3)	District	4	6	\$605.67
Brian Dorsten	Mentor/Resident Educator	District	5	0	\$740
Pat Burkett	Mentor/Resident Educator	District	5	2	\$857
Colleen Oulette	Mentor/Resident Educator	District	5	3	\$857
Darren Waters	Mentor/Resident Educator	District	5	0	\$740
Christine Gottermeyer	Mentor/Resident Educator	District	5	0	\$740
Mallary Weaver	Mentor/Resident Educator	District	5	0	\$740
Kathy Gamertsfelder	Mentor/Resident Educator	District	5	14	\$1,191
Julie Barclay	Mentor/Resident Educator	District	5	0	\$740
Vicki Willett	Mentor/Resident Educator	District	5	6	\$1,088
Rhonda Daniels	Mentor/Resident Educator	District	5	0	\$740
Kelly Bailey	Mentor/Resident Educator	District	5	0	\$740
Laura Boening	Mentor/Resident Educator	District	5	3	\$857
Donald Carducci	Mentor/Resident Educator	District	5	0	\$740
Andrea Bacak	Mentor/Resident Educator	District	5	0	\$740
Aimee Wilson	Mentor/Resident Educator	District	5	1	\$740
Lori Cochran	Mentor/Resident Educator	District	5	0	\$740
Amy Mangus	Mentor/Resident Educator	District	5	3	\$857
Kevin Womer	Mentor/Resident Educator	District	5	2	\$857
Krista Ackerknecht	Mentor/Resident Educator	District	5	4	\$974
Carah Casler	Mentor/Resident Educator	District	5	0	\$740
Gina Springer	Mentor/Resident Educator	District	5	2	\$857
Jaime Morris	Mentor/Resident Educator	District	5	11	\$1,191
Janine Seymour	Mentor/Resident Educator	District	5	2	\$857
Lisa Painter	Mentor/Resident Educator	District	5	11	\$1,191
Kristina Machamer	Mentor/Resident Educator	District	5	0	\$740
Jacquelyn Athey	Mentor/Resident Educator	South	5	1	\$740
Cassi Solomon	Building Tech Coordinator	South	2	4	\$2,620
Gina Komorowski	Math Chair 3-5	South	3	1	\$1,611
Pat Burkett	Science Chair 3-5	South	3	0	\$1,611
Steven Meyer	Chess Club Advisor	High	5	0	\$740
Jordan Waddell	Junior Class Advisor (1 of 2)	High	4	0	\$1,337
Mallary Weaver	Speech and Debate	High	4	0	\$1,337
Eileen Good	Social Studies Dept. Chair PreK-2	West	3	1	\$1,611
Tara Hughes	Math Department Chair PreK-2	West	3	4	\$1,845

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Vicki Willett	Building Tech Coordinator	West	2	10	\$3,051
Brian Wilkinson	Social Studies Dept. Chair 3-5	South	3	2	\$1,728
Jessica Cermak	Science Department Chair K-2	South	3	4	\$1,845
Gina Springer	ELA Department Chair K-2	South	3	2	\$1,728
Amanda Cote	ELA Department Chair 3-5	North	3	1	\$1,611
Rachel Fout	Fine Arts Dept. Chair PK-5	North	3	9	\$2,020
Alesha Haybin	Gifted Academic Coordinator	District	1	1	\$2,738

7. Employment, Supplemental Athletics, 2016/2017

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Lorena Lohr	HS Assistant Cheerleading-Fall	High	3	0	\$1,611
Tracy Bennett	HS Assistant Football (JV)	High	2	30	\$3,051
Matt Faska	Head Boys Basketball	High	1	5	\$3,911
Adam Cogar	Head HS Cheerleading-Winter	High	2	0	\$2,155
Lorena Lohr	HS Assistant Cheerleading-Winter	High	3	0	\$1,611
Cindi Brubaker	MS Girls Volleyball 8 <sup>th</sup> Grade	Central	3	0	\$1,611
Barry Sokol	MS Boys Basketball 7 <sup>th</sup> Grade	Central	3	1	\$1,611
Kelsey Klinger	MS Cheerleading – Winter	Central	3	1	\$1,611
Erica Kohr	MS Girls Basketball 8 <sup>th</sup> Grade	Central	3	0	\$1,611
Greg Honchel	MS Girls Basketball 7 <sup>th</sup> Grade	Central	3	0	\$1,611
*Rob Holskey	MS Football 8 <sup>th</sup> Grade	Central	3	4	\$1,845
Danielle Fleming	Head Girls Basketball	High	1	4	\$3,911
Daron Fleming	Assistant HS Girls Basketball (JV)	High	2	3	\$2,386
Tim Starr	Asst. HS Girls Bball (Freshman)	High	3	2	\$1,728
Bernard Petereit	MS Wrestling (1 of 2)	Central	3	13	\$2,020
Ryan Munday	Assistant HS Wrestling	High	2	15	\$3,051

\*Comment: Rob Holskey replaced Kenya Black, who was assigned to the Freshman Football Program.

8. Athletic Volunteers, 2015/2016

<u>Name</u>	<u>Position</u>	<u>School</u>
Anthony Haist	Cross Country	High
Brandon Haist	Cross Country	High
Abby Zimmerman	Girls Volleyball	High
Jim Dodderer	Boys Basketball	High

9. Employment, Home Instruction Tutor, for students who are unable to attend School for the 2016-2017 school year.

- a. Donna Chamberlain, at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate from August 18, 2016 – May 26, 2016.
- b. Katie Pavic, at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate from August 31, 2016 – May 26, 2016.
- c. Grant Woerndle, at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate from September 19, 2016 – November 14, 2016.

- B. Approve the OGT Preparation Sessions Proposal for five teachers for no more than 5 hours per teacher, at a cost not to exceed \$25.00 per hour, as provided in the back-up

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materials.

Comment: This is being paid with general fund monies, and this is the last year the last year the OGT is required to be administered.

- C. Approve the following teachers to host the Freshman Orientation at the rate of \$25.00 per hour.

Jessica Clark (Coordinator)	20 hours
Phil Auer	5 hours
Megan Beavers	5 hours
Sean Edwards	5 hours
Julie Evans	5 hours
Christine Gottermeyer	5 hours
Kathy Hubbard	5 hours
Joe Kapcar	5 hours
Abby Matthews	5 hours
Sean McCullough	5 hours
Mallory Weaver	5 hours
Iva O’Ryan	5 hours
Amy Obhof	5 hours
Katie Pavic	5 hours
Chelsey Shidaker	5 hours
Steve Varricchio	5 hours
Shawn Walker	5 hours
Aimee Wilson	5 hours

- D. Approve the following staff members for LPDC:

Krista Ackerknecht	\$1,400
Amanda Andrews	\$1,400
Ann Karas	\$1,500
Doug Perry	\$1,300
Courtney Weller	\$1,400
Brian Wilkinson	\$1,500
Vicki Willett	\$1,400

- E. Approve After School Detention Monitors for the 2016-2017 school year, at a rate of \$25.00 per hour.

Amy Obhof  
Jessica Clark

Comment: The teachers are used on an as-need basis.

- F. Approve Alesha Haybin, Gifted Academic Coordinator, South Elementary, 8 extra days at her per diem rate for the 2016-2017 school year.
- G. Approve Elaine Stokes for days worked prior to rescinding of teaching contract, 3 days the week of August 1, 2016, at the daily rate of \$270.29.

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- H. Approve the extension of summer help, Zach Tope, at his current rate through December 31, 2016.

Comment: This is in replacement of a student helper from C-TEC to assist the technology department.

- I. Approve the contract with the Buckeye Ranch for one seat from August 24, 2016 through May 26, 2016 at a cost not to exceed \$18,000.

Comment: This is to comply with a student's IEP.

- J. Approve the following students impractical to transport for the 2016/2017 school year.

C. Christian	Grade 11	Nexus Academy of Columbus
M. Kelley	Grade 10	Columbus Metro Institute of Technology
L. McLuckie	Grade 9	St Francis DeSales
N. McGlone	Grade 9	Newark Catholic

- K. Approve the purchase of K – 12 Math and Reading Assessments from Renaissance Learning, at a cost not to exceed, \$36,642.31.

Comment: This is being paid with Purchased Services monies.

- L. Approve the purchase of 100 lockers for the high school to meet the needs of increasing enrollment, from Zimmerman School Equipment, at a cost not to exceed, \$12,231.72.

Comment: This is being paid with Permanent Improvement (PI) monies.

- M. Approve the purchase of an Auto Rider for West Elementary to replace broken equipment, from Brown Supply Company, at a cost not to exceed, \$13,273.21.

Comment: This is being paid with Permanent Improvement (PI) monies.

AYES: Roth, Bagley, Russ, Satterwhite, Wand

President declared motion carried.

**Resolution #09-16-188. SUPPLEMENTAL**

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves the following supplemental:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Cathy Satterwhite	Eng/Lang Arts Acad. Chair 9-12	High	3	11	\$2,020
Cathy Satterwhite	Senior Class Advisor (2 of 2)	High	4	11	\$1,920

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AYES: Russ, Wand, Bagley, Roth

ABSTAINED: Satterwhite

President declared motion carried.

**Resolution #09-16-189. ACTION AGENDA**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves:

- a. Minutes of the August 16, 2016 Regular Meeting

AYES: Wand, Russ, Bagley, Roth, Satterwhite

President declared motion carried.

**Resolution #08-15-190. FINANCIAL**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the permanent FY17 appropriations.

AYES: Wand, Russ, Bagley, Roth, Satterwhite

President declared motion carried.

**Resolution #09-16-191. FINANCIAL REPORT**

Mr. Wand moved Mrs. Russ seconded that the Board of Education approves the Treasurer's Financial Reports for, as provided in the back-up materials.

AYES: Wand, Russ, Bagley, Roth, Satterwhite

President declared motion carried.

**Resolution #09-16-192. BOND RESOLUTION**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the Bond Resolution, as provided in the back-up materials.

AYES: Wand, Russ, Bagley, Roth, Satterwhite

President declared motion carried.

**Resolution #09-16-193. DONATIONS**

Mr. Bagley moved and Mr. Wand seconded that the Board of Education approves the following donations:

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1. Providence Orthodox Presbyterian Church, donation of \$100, to Licking Heights South.
2. Timothy and Shirley Coontz, donation of \$500, to Licking Heights Athletics, Boys' Soccer.
3. Lowe's, \$2,500 donation of a new outdoor classroom, to South Elementary.

AYES: Bagley, Wand, Roth, Russ, Satterwhite

President declared motion carried.

**Resolution #09-16-194. CHINA TRIP**

Mrs. Roth moved and Mrs. Russ seconded that the Board of Education approves the following generous contributions to offset the cost of the student trip to China:

<u>Company</u>	<u>Donation</u>	<u>Relationship with District</u>
Medical Mutual	\$500	Health Insurance Provider

Comment: Licking Heights High School students travel for two weeks (July 14 – 30, 2016) to China, known as the Chinese Bridge Summer Camp. The costs of the Chinese Bridge Summer Camp is covered through a grant we received from Hanban organization with cooperation of the Confucius Institute, with the exception of international travel.

AYES: Roth, Russ, Bagley, Satterwhite, Wand

President declared motion carried.

**Resolution #09-16-195. BUS ROUTES**

Mr. Satterwhite moved and Mr. Wand seconded that the Board of Education approves the bus routes for the 2016-2017 school year as provided in the board backup material.

AYES: Satterwhite, Wand, Bagley, Roth, Russ

President declared motion carried.

**Resolution #09-16-196. PURCHASE**

Mr. Bagley moved and Mrs. Russ seconded that the Board of Education approves the purchase of 10 bus cameras to meet the needs of increasing enrollment, from AngelTrax, at a cost not to exceed, \$27,730.20.

AYES: Bagley, Russ, Roth, Satterwhite, Wand

President declared motion carried.

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**Resolution #09-16-197. JOB DESCRIPTION**

Mrs. Roth moved and Mr. Satterwhite seconded that the Board of Education approves the following revised job description:

Fleet and Maintenance Manager

AYES: Roth, Satterwhite, Bagley, Russ, Wand

President declared motion carried.

**Resolution #09-16-198. EMPLOYMENT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education approves the following:

Johnny Morrison, Fleet and Maintenance Manager, District Office, 260 days, currently under a 3 year contract, at a salary of \$59,716 (Category VII(b)) effective September 24, 2016. (Due to reconfiguration)

AYES: Roth, Bagley, Russ, Satterwhite, Wand

President declared motion carried.

**Resolution #09-16-199. DECA**

Mr. Wand moved and Mr. Satterwhite seconded that the Board of Education approves the DECA club students to attend the National DECA Career Development Conference from April 25<sup>th</sup> – April 30<sup>th</sup>, 2017.

Comment: Retreat is being paid with student fees, fundraisers, and Career-Tech monies.

AYES: Wand, Satterwhite, Bagley, Roth, Russ

President declared motion carried.

**Resolution #09-16-200. DECA**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education approves the DECA Club students to attend the Ohio DECA Summer Leadership Retreat from July 14<sup>th</sup> – 17<sup>th</sup>, 2017.

Comment: Retreat is being paid with student fees, fundraisers, and Career-Tech monies.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

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Superintendent Comments:

Update: District Report Card

Update: Jersey Elementary Lease

**Resolution #09-16-201. ADJOURNMENT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned. Time: 8:44 p.m.

AYES: Roth, Bagley, Russ, Satterwhite, Wand

President declared motion carried.

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PRESIDENT

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TREASURER