



Licking Heights Athletic Boosters

16 MAY 2016 – MINUTES

Kickoff

- Meeting called to order by Don Roth (Treasurer) at 6:35

Roll call of Officers & Team Representatives

President:	Pat Palombaro	Absent
1 st Vice President:	Vacant	
2 nd Vice President:	Vacant	
Treasurer:	Don Roth	Present
Int. Rec. Secretary:	Bev DeNune	Present
Corres. Secretary:	Eric Bortmas	Present
Past President:	Shannon Sabo	Present
Assistant AD	Rita Pendexter	Present

Attendees:

Shannon Sabo, Don Roth, Tanis Starr, Tim Starr, Skip Swisher, Danielle Fleming, Daron Fleming, Eric Bortmas, Bev DeNune, Suzie Ketcham, Holly Swisher, Ken Kraemer, Dr. Wagner

Previous Minutes: March 2016 minutes were read and approved. April meeting – Not enough attendees for quorum. Motioned by Shannon Sabo, seconded by Don Roth.

Officer Reports:

Treasurer - Booster funds balance is \$8,207.68 which includes the refund of \$250 for bingo license. \$2787.20 will go into team accounts from OSU spring game. Total funds in checking account is \$10,631.90. Motion to approve treasurer’s report by Bev DeNune and seconded by Shannon Sabo, report was approved.

Assist AD – An account is set up specifically for training facility fund. Rita wants a clean paper trail of any funds given to our treasurer which we will then donate back to the training facility account. Rita motioned to form a committee to look at cost effectiveness of programs and procedures pertaining to pgms, some teams would like to have media guides. This committee needs to consist of Assist Ad, Bev (pgm coordinator) and one other person. Eric Bortmas volunteered and also seconded the motion. This committee will meet as early as possible next week as the letters need to be sent out ASAP for new and existing ads.

Concessions – Shannon – At end of track season there will be a concessions inventory and per agreement with district everything should be turned back over to boosters. All ordering for fall, etc. will still be done through Ginger with exception of a few items. Ginger purchased a new tablet w/card reader. Ginger told Shannon that as long as it was Okayed by district treasurer she could make the purchase(this cost does come out of booster funds and we really should be approving expenditures such as this). Don Roth would like to look into bar scanners instead of tablets. There was much discussion on this subject. Shannon will also obtain quotes from different pizza places and Chick Fil A.

There was some misunderstanding concerning use of concession stand during events sponsored by teams, (AAU basketball tournament). Shannon attempted to inform coaches of how this should be handled.

COMMUNICATION!!



Licking Heights Athletic Boosters

Shannon informed us of a new law from health dept., concession in-charge person has to be in attendance in the concession stands regardless of who is working or who is receiving the funds and she (Shannon) will be required to attend 2 each 8 hr sessions put on by health dept.

Eric suggested that:

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1. New coach hires need to become informed by both boosters and Athletic Director as to procedures.
 2. Obtain signature of parents at beginning of year stating they'll be available to work a certain number of events.
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We need to make new policies on ways things are done, how events are scheduled and handled and how information is communicated to everyone.

Old Business

By-Laws – Nothing new.

New Business

Darren presented a quote of \$2177 for replacement of 3 broken weight benches and a couple other items for the weight room. He is presenting plans in phases. Shannon will have the thermometer made from on hand vinyl at Branham Signs, this will be the indicator as to how much is being raised. Where is this to be located?

Eric – Physicals will be held at Pickerington Medical Center on 18 May 2016 at a cost of \$10.00.

Shannon nominated Tanis Starr as the booster president, seconded by Eric Bortmas. Motion was passed. Tanis nominated Skip Swisher as 1st Vice President, seconded by Eric, motion passed. Shannon nominated Tim Starr as 2nd Vice President, seconded by Don, motion passed. HOORAY! We now have all our officer positions filled.

Ortho Spirit Sprint 5K – Suzi K. informed us that the event would be held on 30 October 2016 at Huntington Park. She also informed us that Catie Campbell (2011 LH graduate) was the Women's Division winner of the Cap City 1/2 Marathon.

Tanis nominated Shannon for Concession Manager, seconded by Bev. Motion carried.

Comments

Coach and parent expectations. Is it a part of coaches contract to impress upon parents to work with fundraisers and boosters? If not, why not? This is where each team's parent representative would be very helpful both to boosters and to coaches.

Conclusion

- Motion to adjourn was made at 8:30pm
- ✓ Motion: Tim Starr Second: Don Roth